



This document must be completed by the applicant in full. If the appropriate information is not supplied the plans will be returned to the applicant. Suburban Estates reserves the right to charge processing fees where any application requires significant input in achieving plan approval.

Please complete form and return with dwelling plans to [admin@suburbanestates.co.nz](mailto:admin@suburbanestates.co.nz)

DETAILS OF SECTION

Subdivision: \_\_\_\_\_ Release Number: \_\_\_\_\_
Lot Number: \_\_\_\_\_ Lot Size (net in m²): \_\_\_\_\_

DETAILS OF OWNER

Section Owner: \_\_\_\_\_
Postal Address: \_\_\_\_\_
Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

DETAILS OF APPLICANT (BUILDER / ARCHITECT / CONSULTANT)

Company Name (If applicable): \_\_\_\_\_
Consultant's Name: \_\_\_\_\_ Contact Phone Number: \_\_\_\_\_
Contact Email: \_\_\_\_\_

DETAILS OF DWELLING

Please tick below the type of approval you require at this time and supply the information and documents listed under that approval.

\*Colour if available

[ ] PRELIMINARY / APPROVAL IN PRINCIPAL

[ ] FULL APPROVAL (\*must include all colours)

Floor Size - Over Framing \_\_\_\_\_
Roof Pitch- Degrees \_\_\_\_\_
Roof Cladding (\* & Colour) \_\_\_\_\_
Garage Door Design (\* & Colour) \_\_\_\_\_
Exterior Cladding 1 (\* & Colour) \_\_\_\_\_
Exterior Cladding 2 (\* & Colour) \_\_\_\_\_
Exterior Cladding 3 (\* & Colour) \_\_\_\_\_
Window Joinery (\* & Colour) \_\_\_\_\_

Site Plan [ ] [ ]
Floor Plan [ ] [ ]
Elevations [ ] [ ]
Landscaping Plan not required [ ]
Letterbox Design not required [ ]
Front Door Design and Colour (Includes handle) not required [ ]
Front Fencing (If any) not required [ ]

If you are unable to supply any of the required information above, please explain: \_\_\_\_\_

OFFICE USE ONLY

Date Received: \_\_\_\_\_ All Information Received? [ ] Yes [ ] No
[ ] Plans Approved By: \_\_\_\_\_ Date: \_\_\_\_\_
[ ] Plans Returned to Purchaser Date: \_\_\_\_\_ Reason: \_\_\_\_\_