



This document must be completed by the applicant and supplied with the necessary information. If the appropriate information is not supplied the plans will be returned to the applicant.

Suburban Estates reserves the right to charge processing fees where any application requires significant input in achieving plan approval.

Please complete form and return with dwelling plans to admin@suburbanestates.co.nz

DETAILS OF SECTION

Subdivision: _____ Release Number: _____
 Lot Number: _____ Lot Size (net in m²): _____

DETAILS OF OWNER

Section Owner: _____
 Postal Address: _____
 Phone Number: _____ Email Address: _____

DETAILS OF BUILDER / ARCHITECT / CONSULTANT

Company Name: _____
 Consultant's Name: _____ Contact Phone Number: _____
 Contact Email: _____

DETAILS OF DWELLING

Please tick below the type of approval you require at this time and supply the information and documents listed under that approval.

PRELIMINARY / APPROVAL IN PRINCIPAL

FULL APPROVAL

Floor Size (Over Framing)	_____	_____
Roof Pitch	_____	_____
Cladding and Colour – Roof	_____	_____
Exterior Cladding and Colour – 1	_____	_____
Exterior Cladding and Colour – 2	_____	_____
Exterior Cladding and Colour – 3	_____	_____
Joinery and Colour	<i>not required</i>	_____
Site Plan	<input type="checkbox"/>	<input type="checkbox"/>
Floor Plan	<input type="checkbox"/>	<input type="checkbox"/>
Elevations	<input type="checkbox"/>	<input type="checkbox"/>
Landscaping Plan	<i>not required</i>	<input type="checkbox"/>
Letterbox Design	<i>not required</i>	<input type="checkbox"/>
Front Door Design (Includes handle)	<i>not required</i>	<input type="checkbox"/>
Front Fencing (If any)	<i>not required</i>	<input type="checkbox"/>

If you are unable to supply any of the required information above, please explain: _____

OFFICE USE ONLY

Date Received: _____ All Information Received? Yes No
 Plans Approved Date: _____
 Plans Returned to Purchaser Date: _____ Reason: _____